

„General conditions for transporting and storing materials“

1. Verify if the delivery specification is in line with actually delivered goods. Thoroughly inspect the delivered goods, and in case any part of the delivery is missing or there are any visible damages, make exact notes in the acceptance report or the packing list and ensure they are confirmed with the carrier's signature.
2. For unloading, it is recommended to use belt slings or fork lift trucks with an appropriate fork spacing and secured against surface damages (scratches, dents, etc.).
3. During manual loading and unloading avoid moving sheets against one another or on the ground. Sheets should be lifted up. In particular, long sheets should be oriented vertically and supported approx. every 3 m.
4. It is recommended to store packages in one layer. Packages and coils should be placed at least 20 cm from the ground.
5. Sheets and products should be stored in dry and well-ventilated rooms. During storage, protect sheets against rapid temperature and air humidity changes which may cause water steam to condensate (absorbing humidity from air), especially on the surface of metal sheets that are in contact with each other. It may result in white corrosion spots on galvanised metal sheets and damages of coated metal sheets. Do not allow metal sheets to get wet, e.g. separate individual sheets with appropriate dividers. Free air circulation between individual sheets prevents coatings from damages resulting from moisture.
6. If there is a need to place metal sheets and products in the open space for a short period of time (during installation works), ensure that the batches are inclined along a sheet for proper water drainage. Cover a batch in order to protect it from rain or snow, providing free air circulation. Check it for moistness.
7. If batches get wet, they must be unpacked and dried before storage, and in case of sheets, they must be separated with dividers.
8. If goods are picked up by a vehicle, the carrier should secure the material against humidity and possible damages.
9. Exposing metal sheets and products with a protective film to direct sunlight or moisture may result in paint layers damage. After installation, the protective film must be IMMEDIATELY removed.
10. Once the installation works have been completed, the surface of metal sheets should be thoroughly cleaned, so that no impurities are left (especially metal impurities) that could possibly damage paint and zinc layers (scratches, rust, perforation, etc.).

11. To cut metal sheets, use a shearing machine or electric shears with rotating head. No claims will be considered in case of using a grinder.
12. In case of damages at the surface of metal sheets resulting from moisture or mechanical damages, any possible claims will be rejected.
13. It is recommended to process organic coated metal sheets within 3 months from the delivery date.
14. Avoid processing organic coated metal sheets in the temperatures below 0. The recommended temperature is above 15 °C.

NOTE: Aluzinc metal sheets are considered as a group of coated metal sheets.